

Vance *dentistry*  
FAMILY · COSMETIC · IMPLANTS

Name \_\_\_\_\_ Prefer to be called \_\_\_\_\_  
Date of Birth \_\_\_\_\_ SS# \_\_\_\_\_ Married \_\_\_ Single \_\_\_ Divorced \_\_\_ Widowed \_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Email \_\_\_\_\_  
Home# \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_  
Place of Employment \_\_\_\_\_ Occupation \_\_\_\_\_

---

Person responsible for account (if not patient) \_\_\_\_\_  
Relationship to patient \_\_\_\_\_ Date of Birth \_\_\_\_\_ SS# \_\_\_\_\_  
Home address (if different) \_\_\_\_\_  
Home# \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

---

**Please check any of the following you are allergic to or have had a reaction to:**

Aspirin                       Codeine                       Latex or Rubber  
 Local Anesthetics (like novocaine)                       Metals, Please list \_\_\_\_\_  
 Penicillin                       Sulfa Drugs                       Other, Please list \_\_\_\_\_

**Please list any medications you are currently taking:** \_\_\_\_\_

---

**Please check any of the following that you have currently or have had in the past:**

Artificial Cardiac Valve                      \*\*\*\*if you have checked any of these (or for any reason), are you  
 Heart Defect or Heart Murmur                      required by your physician to take prophylactic antibiotics  
 Joint Replacement or Implant                      prior to dental treatment? Yes or No  
 Mitral valve Prolapse                      Prescribing Physician \_\_\_\_\_  
 Rheumatic Fever                      Phone # \_\_\_\_\_  
 Stent Placement

---

**Please check any of the following that you currently or have had in the past:**

Currently Pregnant or Nursing                       Hepatitis                       Scleroderma  
 Anemia                       High Blood Pressure                       Sexually Transmitted Disease  
 Asthma                       HIV/AIDS                       Stroke  
 Currently Taking Blood Thinners                       Kidney Trouble                       Mental Health Care  
 Liver Disease                       Currently taking Chemotherapy or Radiation  
 Lupus                       Chemical Dependency                       Cancer type/year \_\_\_\_\_  
 Diabetes                       Osteoporosis                       Eating Disorder  
 Pacemaker                       Epilepsy or Seizures                       Hearing Impaired  
 Heart Disease                      \*\*\*\*Please list any other medical condition that was not covered:

---

---

---

**Treatment Assessment**

**Please check any of the following that pertains to you:**

**Snoring**

- Do you snore most nights
- Have you been told you stop breathing or gasp in your sleep
- Do you currently use a CPAP

**Cosmetic**

- Would you be interested in ways we can enhance your smile

**Dentures/Partials/Implants**

- Do you have missing teeth you would be interested in replacing
- Do you have a denture or partial that is ill-fitting. If so, age of denture/partial \_\_\_\_\_

**Gum Disease**

- Have you been treated for gum disease
- Do you smoke

**TMJ Disorder**

- Do you wake up in the morning with soreness or tired feeling in your jaw
- Do you have frequent headaches

---

I certify that I have read and understand the above information and have answered questions accurately. I understand that providing incorrect information can be dangerous to my health.

**Signature of Patient or Legal Guardian** \_\_\_\_\_

**Date** \_\_\_\_\_

**Financial Policy**

To provide the highest quality dental care, we provide our patients with an estimated fee. Please review the following options:

1. Co-payments from patients with insurance coverage are expected at the time of treatment.
2. Patients without insurance coverage are responsible for payment in full at time of services rendered.
3. We accept all major credit cards: Visa, Mastercard, American Express and Discover. For your convenience a credit card may be kept on file for any agreed upon charges.
4. Interest free extended payment plans are available through Care Credit.
5. A third-party fee will be assessed once an account is turned over to collection. You will be responsible for all third-party fees.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Insurance Policy**

Providing accurate insurance information will allow us, as a courtesy, to file your claim in a timely manner and to maximize your benefits but be advised this is an agreement between you and your insurance company. However, if we do not receive your payment from your insurance carrier with 90 days, you will be responsible for all fees for services rendered. Because we cannot guarantee your benefits it is in your best interest to familiarize yourself with the terms of your policy.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Cancellation Policy**

Your dental needs are a priority therefore, it is important that you keep your dental appointment to maintain optimal dental health. However, we understand there are times when an appointment must be changed. To accommodate other patients and avoid any unnecessary cancellation fees we require a 24-hour cancellation notice. If a 24-hour notice is not given, you will be charged a \$75.00 missed appointment/late cancellation fee.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Privacy Policy**

I, \_\_\_\_\_, give permission for Dr. Vance and his staff to share my information with the following people.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ I do not want my information shared with anyone.

Signature \_\_\_\_\_ Date \_\_\_\_\_